



GARCES

MEMORIAL HIGH SCHOOL

Board of Directors Meeting Minutes

August 24, 2020

Board Members Present

Ms. Myka Peck
Mrs. Ann Braun
Ms. Mona Faulkner
Mr. Blaine Geissel
Mrs. Jenny Waguespack
Mr. Philip McDermott
Mr. Adam Miller
Dr. John Mendiburu
Mrs. Melissa Alsop
Mr. Greg Lince
Mr. Dan Klingenberger
Mrs. Sylvia Sala

Board Members Absent

Monsignor Perry
Mrs. Sarah Slayton- Price
Mr. Don Bynum

Meeting Call to order 5:31pm August 24th, 2020

Opening prayer: Ms. Mona Faulkner

Mission statement: Ms. Myka Peck

A. Financial Report

- a. Board Meeting Summary –July Financials
- b. Balance Sheet
 - i. Cash – over by \$617,000 compared to last year due to receiving the SBA-PPP
 - ii. The A/R is \$39,120 and It is comprised of Gala- \$3,238, HMC-\$23,000, Diocese of Fresno July subsidy-\$12,917
 - iii. Payroll has a negative balance of \$3,097 due to the timing of transferring of funds from the General Account to the Payroll account for manual checks.
 - iv. Accrued Accounts Payable is comprised of PGE True UP Bill and July Bakersfield Building Maintenance (cleaning service)
 - v. Accrued Certificated P/R – comprised of salaries which was reimbursed from the Foundation in August.

- vi. Deferred Income-Other – retreat fee not reported as income just in case we must refund parents
 - vii. Def Income – Technology Fee – Will be moved in September to offset the Apple iPad invoice for new iPads for Freshman and transfer students.
 - c. Income Statement
 - i. Ended with a positive variance of about \$15,000
 - 1. Administration- negative variance of \$545 due mostly to the July 15th security department payroll not budgeted which is offset by collecting additional application fees.
 - 2. Instruction – positive variance of \$12,300 due mostly to collecting additional registration/technology fees, prior tuition balances, and additional Summer School income.
 - 3. Athletics – positive variance of \$57
 - 4. Plant - positive variance of \$6,600 due mostly to minimal repairs/supplies being repaired or purchased.
 - 5. Development – negative variance of \$3,400 due mostly to lower income generated from AFD which is offset by less expenses generated from the President Fund.
 - 6. Capital Improvements – zero variance
 - a. Capital improvements for the month of July totaled \$5,401
 - b. Bakersfield Net – 4 laptops due to COVID - \$1,504
 - c. CDW – 4 projectors due to COVID -\$3,897
 - d. Mr. Greg Lince made a motion to approve the financials. Dr. John Mendiburu seconded the motion. Motion Approved.

B. Budget

- a. The final budget for the 2020-2021 school year will be approved at the next board meeting.

C. Superintendent Report

- a. Ms. Mona Faulkner explained that all schools got a one-month supply of PPE products.
- b. Ms. Mona Faulkner explained that the elementary schools are losing enrollment due to distance learning. Garces is a success story because they kept their enrollment status quo to last school year. The main concern for everyone is the health and safety of our teachers and our students. We are hoping the elementary schools are granted a waiver to reopen k-6.

D. Leadership Reports

- a. Board of directors were very impressed with the leadership reports. There is a lot going on at Garces in a very positive direction.

E. Principals Report

- a. Ms. Peck explained the status of the school that our enrollment remained consistent with the end of enrollment last school year.

- b.** Ms. Peck explained to the board that Mrs. Cindy Meek and Ms. Myka Peck are re-creating all the job descriptions for the leadership team.
- c.** Ms. Peck discussed the need for a development audit prior to launching into a capital campaign. The Board agreed, but requested Ms. Peck to negotiate the price difference.
- d.** Mr. Philip McDermott discussed the Schneider Electric project. Schneider Electric will do a final proposal and for those of you that would like to attend please let Mr. Phillip McDermott know.

F. Meeting adjourned at 6:30pm. Next meeting is September 28th, 2020.