



**Payments:** Garces Memorial High School has appointed FACTS Tuition Management as its agent for tuition processing and payment collection. All families must enroll in FACTS. All payments for tuition and fees for the 2022-2023 school year are to be paid directly to FACTS.

**Other Payment/Fee Information:**

- A non-refundable **Registration/Activity Fee** of \$425 per student is due by May 1, 2022.
- A non-refundable **Technology Fee** of \$550 for the first-year iPad or \$250 thereafter per student is due by July 1, 2022.
- A non-refundable **Retreat Fee** of \$150 per student is due by July 1, 2022.
- **Tuition payments must be received by FACTS Tuition no later than the 5<sup>th</sup> day of the month.** Payments must be made by **Auto Credit Card** or **Auto Debit**. Payments made by credit card will be charged a Convenience Fee of 2.85%. FACTS will charge a late fee of \$40 to any account unpaid by the 5<sup>th</sup> day of the month in which payment is due. Electronic payments returned to FACTS for non-sufficient funds will incur a failed payment fee of \$30.
- Additional fees may be charged for certain activities including Athletics, Band and classroom materials. These fees will be added to your FACTS account when applicable and are due by the 5<sup>TH</sup> of the ensuing month.
- **iPad User Agreement:** All students are issued an iPad for their academic use. All students and their parents must sign a new iPad User Agreement each May for the subsequent year. All first-year students are required to purchase an iPad with case from Garces Memorial High school at a cost of \$550 and \$250 thereafter (Technology Fee).
- **Tuition Adjustment Policy:** In the event of a student withdrawal or dismissal from school, any tuition or fees then due and owing shall be immediately payable. In the event that the withdrawal or dismissal occurs during an academic semester, you will be responsible for tuition payable through the end of the applicable semester. If tuition has been prepaid for any subsequent semester, a refund will be made upon receipt of a written request.
- **Parent Service Involvement Hours:** All families (parents/guardians) that are not receiving Financial/Merit Aid are required to complete 20 Parent Service Involvement (PSI) hours per academic year. Any hours uncompleted by March 19, 2023 will be charged to your account at the rate of \$15.00 per hour. Please contact Tonya Abbott, Parent Service Involvement coordinator, by phone (661- 327-2578 ext. 118) or by e-mail ([tabbott@garces.org](mailto:tabbott@garces.org)) or further information regarding this program.

**Financial Delinquency:** The financial policies of Garces Memorial High School (GMHS) are based on a need to maintain a strong financial foundation. Families, who become delinquent in their tuition obligations pursuant to the agreement they have reached with GMHS, will be notified that their student(s) will not be allowed to continue their education at GMHS until the tuition obligation is current. **All tuition and fees for Senior students must be paid in full by May 1, 2023 in order for the student to participate in Baccalaureate/ Graduation exercises.** Specific guidelines are as follows:

- All tuition and fees must be current the first day of class or the student(s) will not be seated.
- When tuition is **30 days** delinquent, a letter will be sent to the family requesting that tuition be brought current within 10 days. Families must call the Business Office to resolve the outstanding balance. Late payment fee will be applied at 1.5% of the late payment.
- When tuition is **60 days** delinquent, a second letter will be sent to the family explaining that the student(s) will be removed at the next quarter time so he or she can transition to another school. Tuition must be brought current within 15 days. There will be no exceptions unless granted by the principal for severe circumstances.
- Any tuition that remains uncollected at the end of the school year will be considered for placement with a collection agency. GMHS will take any action available and consistent with applicable law in order to collect unpaid tuition owed by the parent/guardians.

**This Contract, together with the Enrollment Packet (including Registration Fee) must be completed and received by May 1, 2022. The Technology and Retreat Fee must be paid by July 1, 2022. No student will be allowed to begin the academic year without a completed Contract on file and tuition *must* be current.**

**Annual Fund Drive:** Garces Memorial is committed to providing a quality education with high academic standards while keeping tuition and fees as affordable as possible. The annual cost of educating a student is \$15,846 while Garces Memorial only charges \$13,141. This is a shortfall of \$2,705 per student. In order to help offset this shortfall we are asking everyone to contribute to the Annual Fund Drive. Our Catholic faith is the cornerstone of our school. Your support will help fund religious programs, challenging curriculum for all of our students, provide every student the opportunity to participate in athletic activities, and help bring out the many talents of our students through the Fine Arts program offered by Garces Memorial. Please contribute to the Annual Fund Drive to help keep the cost of tuition as affordable as possible. Your tax-deductible gift will be much appreciated.

If you are interested in contributing to the Annual Fund Drive, simply check the box below and someone from our Development Office will contact you.

**Yes - I am interested in contributing to the Annual Fund Drive please contact me to discuss.**

**Entire Agreement:** This Contract, together with the provisions of the 2022-2023 Parent-Student Handbook and the iPad User Agreement, constitutes the entire agreement between you, Garces Memorial High School, and the Diocese of Fresno concerning the subject matter hereof and supersedes all contemporaneous or previous written or oral agreements, representation, and undertakings.

**Payment Agreement:** By my/our execution of this contract as provided below, I/We agree to pay the full amount of tuition, fees, and, if applicable, penalties or costs, in accordance with the terms and conditions set forth herein.

\_\_\_\_\_  
Signature of Parent/Guardian

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

Date \_\_\_\_\_

**Please direct any questions concerning the foregoing provisions to the Business Office at (661) 327-2578 ext. 124.**